

Step 1 – registering with CPPE

- Go to the CPPE website: www.cppe.ac.uk and click *Login* on the top right of the screen.
- Click *Register* on the right-hand side.
- Fill in all the mandatory fields on the registration form. Spell your name exactly as the GPhC has it. Use your GPhC registration number, the date you started your pre-registration training and the postcode that GPhC has for you – check on recent GPhC correspondence if you are unsure. Use an active email address.
- Read and agree to the CPPE terms and conditions.
- Click on *Register* at the bottom.



A confirmation email will be sent to your email address. You will need to click the link in that email to complete the registration process.

Step 2 – logging in to the CPPE website

- Go to the CPPE website and click *Login* on the top right of the screen.
- On the left-hand side enter your GPhC number and your password.

Step 3 – viewing the pre-registration webpage

- You can access this page by clicking on the *Developing your career* box from the home page or by typing: www.cppe.ac.uk/career/pre-regs into your browser.

Step 4 – ordering programmes/booking events

- Use the search facility or click A-Z at the top of any page on our website to find the programme or event you're interested in. Click *Find out more and order* and follow the on-screen instructions.

Contacting CPPE

Please contact us by email or telephone. A member of our customer services team will be happy to help you with your enquiry.

Email: info@cppe.ac.uk

Telephone: 0161 778 4000

Website: www.cppe.ac.uk

Supporting pre-registration trainee pharmacists



CPPE can support you in your journey through your pre-registration year and beyond

About CPPE

The Centre for Pharmacy Postgraduate Education (CPPE) is part of the Manchester Pharmacy School at the University of Manchester. We are funded by Health Education England to provide continuing professional development opportunities to all pharmacists, pre-registration trainee pharmacists and pharmacy technicians providing NHS services in England.

CPPE programmes – where to start

The majority of our learning programmes and assessments are funded by Health Education England, so as a pre-registration pharmacist trainee in England you will not have to pay for these. We provide online and downloadable distance learning programmes and we run a number of face-to-face events each semester in areas across England. These are facilitated by local pharmacy tutors.



Our responsive website: www.cppe.ac.uk is the place to start. When you visit the website you will see six learning pathways on the home page. Our *Developing your career* learning pathway has a page for pre-registration trainee pharmacists, which lists some programmes to help you make sure you have a well-rounded portfolio of learning after you pass your registration assessment.

Our *What's new in BNF?* programme is ideal for familiarising yourself with a key reference source for your pre-registration year. We strongly recommend our *Repeat dispensing* programme if you are going to be working in community pharmacy.

Supporting you

There are a number of ways that CPPE can support you during your pre-registration year:

Gaining evidence towards your GPhC performance standards

- Our learning@lunch and focal point events support you to gain evidence towards the GPhC performance standards for pre-registration trainee pharmacists. You can find out more about these by visiting our A-Z of learning: www.cppe.ac.uk/programme-listings/a-to-z
- Our range of guides can help you develop your personal skills (eg, assertiveness and time management).



Preparing for your registration assessment

- Use our website search facility to find programmes that will help you increase your knowledge during your work placement (eg, *Adverse drug reactions* and *Responding to minor ailments*).
- Join us on the CPPE Pre-reg Facebook page: www.facebook.com/cppepreregtrainee for interactive support from our tutors and your peers.



Staying ahead in the job market

- We host an MUR assessment on behalf of the University of Manchester and provide some resources to support you to successfully complete the assessment.
- Our regular e-challenge quiz: www.cppe.ac.uk/e-challenge will help you keep up to date with the latest pharmacy news and developments.