

# Declaration of Competence for pharmacy services

## Emergency Contraception Service with the use of a patient group direction

### The Declaration of Competence system

A separate document entitled *A guide to using the Declaration of Competence (DoC) system* is published on the CPPE website. It contains more information about the DoC system, how to use it and how to complete the DoC statement. If you are new to DoC or would like a reminder of this information, visit the [CPPE website](#).

### Keeping up to date

To provide the **Emergency Contraception Service** you should complete the following Declaration of Competence framework at least every **two years**.

### Revalidation

Working through this DoC framework encourages self-reflection on practice and peer review and provides a structured approach to supporting pharmacy professionals with CPD and revalidation requirements. For more information about revalidation and to record your entries, visit [www.mygphc.org](http://www.mygphc.org)

© Copyright Controller HMSO 2023

## Section A – Declaration of Competence framework

**Note: Although you may not be preparing to deliver a commissioned service for Emergency Contraception, the Declaration of Competence system can be used as a development tool to ensure you are competent in this subject area, as part of your daily practice.**

### Core competencies

1. Do you meet or are you **actively**<sup>1</sup> working towards the Consultation Skills for Pharmacy Practice: Practice Standards for England, as determined by Health Education England (now NHS England)?

*Yes, because I have:*

2. Do you meet the competencies expected of all healthcare professionals with regard to safeguarding children and vulnerable adults?

*Yes, because I have:*

<sup>1</sup> If you confirm that you are 'actively working towards' the standards, you are declaring that you are undertaking the relevant learning and CPD<sup>1</sup> to meet the standards. It is expected that you will have accessed the standards and associated learning to meet this requirement and that you will complete the assessment within 12 months of signing the Declaration of Competence statement.

As a pharmacy professional you should continuously seek to develop your consultation skills throughout your career and, therefore, this topic should regularly feature in your CPD plan. To access the assessment, go to the [CPPE website](#). If you have not yet completed the assessment, you should be able to provide evidence of the consultation skills learning you have undertaken.

### Service-specific competencies: Are you/Do you?

Statements should be supported by appropriate evidence whenever possible. If the learning you have completed applies to more than one competency, then you do not need to repeat this information. You can use this table for your own self-assessment purposes; you only need to submit this part of the DoC if your commissioner asks for it.

- a. Do you understand the aims of the Emergency Contraception Service and other sexual health services in your community?

*Yes, because I have undertaken the following:*

- b. Can you apply effective consultation skills to communicate empathetically when consulting with individuals about sexual health, including those whose gender identity differs from their gender assigned at birth and those who are under 18 years old?

*Yes, because I have undertaken the following:*

- c. Do you have the skills and knowledge to identify individuals who may be at risk of sexual exploitation or abuse, including domestic abuse, and to take appropriate actions?

*Yes, because I have undertaken the following:*

- d. Do you know the most up-to-date information about general contraception, emergency contraception and sexual health; and understand the different types and methods of hormonal, non-hormonal and emergency contraception, their use, advantages, failure rates and complications?

*Yes, because I have undertaken the following:*

e. Are you able to advise individuals on the full range of emergency contraception available and the appropriate clinical guidance relating to these (eg, NICE, Faculty of Sexual and Reproductive Healthcare) in order to arrive at a shared decision using an evidence-based approach?

*Yes, because I have undertaken the following:*

f. Do you understand how, when and where to refer individuals, including in emergency situations, when the consultation is outside of your scope of clinical practice or outside of the service specification, and when to ask for support and advice yourself?

*Yes, because I have undertaken the following:*

g. Are you able to support and develop the pharmacy team in the delivery of a safe and effective service during the full opening hours of the pharmacy, including referral to other available emergency contraception services when these are not available in your pharmacy?

*Yes, because I have undertaken the following:*

h. Can you satisfy the NICE competency framework for health professionals using PGDs, including understanding the legal implications and professional responsibility of using a PGD, where applicable?

*Yes, because I have undertaken the following:*

i. Are you able to demonstrate knowledge of the clinical content of the relevant PGD(s)?

*Yes, because I have undertaken the following:*

### Commissioner requirements

Consider the following commissioner requirements and complete this section.

Action	Competency	Date completed	Date review due
Have a working knowledge of the most recent service documents relating to provision of the service, including: <ul style="list-style-type: none"> <li>the service specification</li> <li>administration and claims procedures, etc.</li> </ul>	h, i		
Have a working knowledge of the current PGD and agree to work under its provisions.	h, i		
Review and/or develop relevant standard operating procedures (SOPs) and policies in your practice	g		

## Section B – Recommended learning and assessment

Table 1.1 contains details of the learning and assessment available to support you in meeting the core professional competencies within the self-assessment framework.

Table 1.2 contains details of CPPE learning programmes and assessments you can use to help develop your skills and knowledge to satisfy the service-specific competencies in the self-assessment framework.

Table 1.3 provides information on other associated learning.

Information relating to learning acquired from other training providers can be entered in Table 1.4.

### 1.1 Learning and assessment to support you to meet the core competencies

Training/learning	Core competencies linked to the DoC framework
CPPE <i>Consultation skills for pharmacy practice: taking a patient-centred approach</i> distance learning	1 and b
CPPE <i>Consultation skills: what good practice looks like</i> e-learning	1 and b
Consultation Skills for Pharmacy Practice website	1 and b
CPPE <i>Consultation skills for pharmacy practice</i> e-assessment	1 and b
CPPE <i>Culturally competent communication in person-centred care</i> e-learning	1 and b
elearning for healthcare <i>Safeguarding adults Level 1</i>	2 and c
elearning for healthcare <i>Safeguarding adults Level 2</i>	2 and c
elearning for healthcare <i>Safeguarding children Level 1</i>	2 and c
elearning for healthcare <i>Safeguarding children Level 2</i>	2 and c
CPPE <i>Safeguarding children, young people and adults: Level 2 case studies for pharmacy professionals</i> e-learning	2 and c
Health Education England <i>Spotting the signs of child sexual exploitation</i>	2 and c

### 1.2 CPPE programmes, workshops and assessments you could access if required

Training/learning	Service-specific competencies linked to the DoC framework
CPPE <a href="#">Emergency contraception e-learning</a>	a, d, e, f
CPPE <a href="#">Emergency contraception e-assessment</a>	a, d, e, f
CPPE <a href="#">Contraception e-learning</a>	d
CPPE <a href="#">Contraception e-assessment</a>	d
CPPE <a href="#">Emergency contraception online workshop</a>	a, b, e, f, i
CPPE <a href="#">Pharmacy services: delivering quality e-learning</a>	g
CPPE <i>Dealing with difficult discussions</i> e-learning	b
CPPE <i>Transgender healthcare – consulting with dignity and respect</i> e-learning	b

### 1.3 Other associated learning you may wish to access

Training/learning	Service-specific competencies linked to the DoC framework
<a href="#">NICE MPG2: Patient group directions</a>	h
<a href="#">NICE competency framework for health professionals using patient group directions</a>	h
<a href="#">Faculty of Sexual and Reproductive Healthcare and Health Education England e-Learning for Healthcare. Sexual and Reproductive Healthcare programme: Course 4 – Emergency contraception</a>	d, e
<a href="#">Faculty of Sexual and Reproductive Healthcare Clinical Guidance: Emergency contraception</a>	d, e, f
<a href="#">Faculty of Sexual and Reproductive Healthcare Clinical Guidance: Quick starting contraception</a>	d, e, f
<a href="#">elearning for healthcare: Patient Group Directions</a>	h, i

#### 1.4 Learning and assessment completed from other training providers

You can complete training courses and workshops delivered by other trainers, provided that they deliver the equivalent knowledge and learning outcomes to meet the competencies in Section A (as with the CPPE programmes listed). You should list non-CPPE learning and assessments you have completed in the table below.

Training/learning/competencies/assessment (list below)	List competencies covered from DoC framework

SPECIMEN



## **Specimen Declaration of Competence statement to provide an Emergency Contraception Service**

Pharmacy professional:	John Smith
GPhC number:	20202020

### **CPPE learning and assessment**

The above pharmacy professional has accessed the following learning and successfully completed the listed assessment(s) from the Centre for Pharmacy Postgraduate Education (CPPE).

### **Emergency Contraception service**

This section will list personalised information on CPPE learning programmes and assessments and dates accessed and completed.

NB: e-learning and distance learning programmes are verified by successful completion of the associated assessments.

### **Learning and assessment completed from other providers (please add below)**

### **Declaration by pharmacy professional:** I declare that (please tick):

I meet the underlying professional core competencies outlined in statements 1 and 2.	
I have completed the self-assessment of service-specific competencies framework for the Emergency Contraception Service and answered yes to ALL of the statements a to i.	
I have reviewed the local policies and documentation from commissioners for this service and reviewed and/or developed relevant SOP(s) in my practice.	
The information above is a true representation of my learning and assessment.	
I have the necessary knowledge and skills to deliver the Emergency Contraception Service and can demonstrate these skills.	
I am a pharmacist and have signed and attached a copy of the relevant PGD(s) for this service which cover(s) the supply of the following medicine(s):	

Signature of pharmacist: .....

Date: .....