

Declaration of Competence for pharmacy services

Discharge Medicines Service

This Declaration of Competence (DoC) applies to the community pharmacy Discharge Medicines Service, which is an essential service within the NHS Community Pharmacy Contractual Framework. This DoC is to be completed by all pharmacists and pharmacy technicians involved in providing the service.

The Declaration of Competence system

A separate document entitled *A guide to using the Declaration of Competence (DoC) system* is published on the CPPE website. It contains more information about the DoC system, how to use it and how to complete the DoC statement. If you are new to DoC or would like a reminder of this information, visit the [CPPE website](#).

Keeping up to date

To provide the **Discharge Medicines Service** you should complete the following Declaration of Competence framework every **two years**.

Revalidation

Working through this DoC framework encourages self-reflection on practice and peer review and provides a structured approach to supporting pharmacy professionals with CPD and revalidation requirements. For more information about revalidation and to record your entries, visit www.mygphc.org

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Section A – Declaration of Competence framework

Note: Although you may not be preparing to provide a commissioned service for Discharge Medicines Service, the Declaration of Competence system can be used as a development tool to ensure you are competent in this subject area, as part of your daily practice.

Core competencies

1. Do you meet or are you **actively**¹ working towards the Consultation Skills for Pharmacy Practice: Practice Standards for England, as determined by Health Education England (now NHS England)?

Yes, because I have:

2. Do you meet the competencies expected of all healthcare professionals with regard to safeguarding children and vulnerable adults?

Yes, because I have:

¹ If you confirm that you are 'actively working towards' the standards, you are declaring that you are undertaking the relevant learning and CPD to meet the standards. It is expected that you will have accessed the standards and associated learning to meet this requirement and that you will complete the assessment within 12 months of signing the Declaration of Competence statement.

As a pharmacy professional you should continuously seek to develop your consultation skills throughout your career and, therefore, this topic should regularly feature in your CPD plan. To access the assessment, go to the CPPE website. If you have not yet completed the assessment, you should be able to provide evidence of the consultation skills learning you have undertaken.

Service-specific competencies: Are you/Do you?

Statements should be supported by appropriate evidence whenever possible. If the learning you have completed applies to more than one competency, you do not need to repeat this information. You can use this table for your own self-assessment purposes; you only need to submit this part of the DoC if your commissioner/employer asks for it.

a. Do you understand the NHS policy on, and the evidence base for, the need to improve transfer of care within NHS services, the importance of this to patients and the NHS, and how this relates to your role in providing the Discharge Medicines Service?
Yes, because I have undertaken the following:

b. Do you understand the national principles of medicines optimisation and how they relate to the Discharge Medicines Service?
Yes, because I have undertaken the following:

c. Do you understand the process by which referrals will be sent from hospitals to your pharmacy and how to use any associated IT systems?
Yes, because I have undertaken the following:

d. Do you understand the three stages of the Discharge Medicines Service undertaken in the community pharmacy and how to provide each of these?
Yes, because I have undertaken the following:

e. Are you able to identify when a patient would benefit from a referral to another professional within the Primary Care Network, for example for a Structured Medication Review, and do you understand the process by which such a referral can be made?
Yes, because I have undertaken the following:

f. Are you able to identify and document discrepancies between the medicines prescribed pre-admission, at discharge, and the first post-discharge prescription issued in primary care, making appropriate clinical records to support ongoing care of the patient?

Yes, because I have undertaken the following:

g. Are you able to confirm whether any changes or omissions have occurred intentionally or unintentionally and, where unintentional, ensure they are queried with the relevant clinician, using appropriate communication channels?

Yes, because I have undertaken the following:

h. Are you able to check the understanding of the patient or their carer of which medicines they should be using post-discharge, when they should be used and any other relevant advice to support medicines use, using a person-centred approach?

Yes, because I have undertaken the following:

i. Are you able to collate the required data to be reported to NHS England and NHS Improvement on the outcomes of the provision of the service?

Yes, because I have undertaken the following:

j. Are you able to support the team in the safe and effective provision of the Discharge Medicines Service?

Yes, because I have undertaken the following:

Additional requirements

Pharmacists and pharmacy technicians providing the service will need to understand the service requirements set out in the NHS England guidance documents.

As part of your training, your organisation will have additional support documents, such as standard operating procedures and/or a training plan; these will also support you in meeting the competencies within the framework.

Action	Competency	Date completed	Date review due
Have a working knowledge of the relevant training documents in your workplace	Please add the competencies that your local training package meets		
Have a working knowledge of the most recent service documents relating to provision of the service, including: <ul style="list-style-type: none"> the NHS England guidance on the Discharge Medicines Service regulations; and the NHS England Discharge Medicines Service toolkit 	a, d, e, f, g, h, i, j		
Where appropriate, review, develop and agree relevant standard operating procedures (SOPs) and policies in your practice.	c, d, e, f, g, h, i, j		

Section B – Recommended learning and assessment

Table 1.1 contains details of the learning and assessment available to support you in meeting the core professional competencies within the self-assessment framework.

Table 1.2 contains details of CPPE learning programmes and assessments you can use to help develop your skills and knowledge to satisfy the service-specific competencies in the self-assessment framework.

Table 1.3 provides information on other associated learning.

Information relating to learning acquired from other training providers can be entered in Table 1.4.

1.1 Learning and assessment to support you to meet core competencies

Training/learning	Core competencies linked to the DoC framework
CPPE Consultation skills for pharmacy practice: taking a patient-centred approach distance learning	1
Consultation skills for pharmacy practice website	1
CPPE Consultation skills: What good practice looks like e-learning	1
CPPE Consultation skills for pharmacy practice e-assessment	1
CPPE Culturally competent communication in person-centred care e-learning	1
elearning for healthcare Safeguarding adults Level 1	2
elearning for healthcare Safeguarding adults Level 2	2
elearning for healthcare Safeguarding children Level 1	2
elearning for healthcare Safeguarding children Level 2	2
CPPE Safeguarding children, young people and adults: Level 2 case studies for pharmacy professionals e-learning	2
Health Education England Spotting the signs of child sexual exploitation	2

1.2 CPPE programmes, workshops and assessments you could access if required

Training/learning	Service-specific competencies linked to the DoC framework
CPPE NHS Discharge Medicines Service: improving outcomes for patients transferring care e-learning	a, b, d, e, f, g, h, j
CPPE NHS Discharge Medicines Service: improving outcomes for patients transferring care e-assessment	a, b, d, e, f, g, h, j

1.3 Other associated learning you may wish to access

Training/learning	Service-specific competencies linked to the DoC framework
IT system provider's guidance on use of the system	c, d, f, i
NICE guideline NG5 – Medicines optimisation: the safe and effective use of medicines to enable the best possible outcomes	a, b
Royal Pharmaceutical Society's Medicines Optimisation: Helping patients to make the most of medicines (May 2013).	a, b

1.4 Learning and assessment completed from other training providers

You can complete training courses and workshops delivered by other trainers, provided that they deliver the equivalent knowledge and learning outcomes to meet the competencies in Section A (as with the CPPE programmes listed). You should list non-CPPE learning and assessments you have completed in the table below.

Training/learning/competencies/assessment (list below)	List competencies covered from DoC framework

Specimen Declaration of Competence statement to provide the Discharge Medicines Service

Pharmacy professional:	John Smith
GPhC number:	20202020

CPPE learning and assessment

The above pharmacy professional has accessed the following learning and successfully completed the listed assessment(s) from the Centre for Pharmacy Postgraduate Education (CPPE).

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This section will list personalised information on CPPE learning programmes and assessments and dates accessed and completed.

NB: e-learning and distance learning programmes are verified by successful completion of the associated assessments.

Learning and assessment completed from other providers (please add below)

Declaration by pharmacy professional: I declare that (please tick, as appropriate):

I meet the underlying professional core competencies outlined in statements 1 and 2.	
I have completed the self-assessment framework of service-specific competencies for the Discharge Medicines Service and answered yes to ALL of the statements a to j.	
I have reviewed the national documentation for this service and reviewed and/or developed relevant SOP(s) in my practice.	
The information above is a true representation of my learning and assessment.	
I have the necessary knowledge and skills to provide the Discharge Medicines Service and can demonstrate these skills.	

Signature of pharmacy professional:

Date: