Summary Care Records (SCRs)
Making the most of them

A CPPE workshop
Pre-workshop book
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CPPE 1 2 3

We recognise that people have different levels of knowledge and not every CPPE programme is suitable for every pharmacist or pharmacy technician. We have created three categories of learning to cater for these differing needs:

CPPE 1 Core learning (limited expectation of prior knowledge)
CPPE 2 Application of knowledge (assumes prior learning)
CPPE 3 Supporting specialties (CPPE may not be the provider and will direct you to other appropriate learning providers).

This is a CPPE 2 learning programme and assumes that you already have some knowledge of the topic area.

Continuing professional development
You can use this programme to support your continuing professional development (CPD). Consider what your learning needs are in this area. You can record your CPD online by visiting: www.uptodate.org.uk

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Feedback
We hope you find this learning resource useful for your practice. Please help us to assess its value and effectiveness by completing the feedback form at your event, or by emailing us at: feedback@cppe.ac.uk
About this CPPE workshop resource

The overall aim of this learning programme is to help you develop your knowledge, skills and confidence to use Summary Care Records (SCRs) more often in your practice and maximise the opportunities they present to improve clinical outcomes for patients.

There are two parts to this CPPE workshop resource, both of which must be completed in order to achieve the learning objectives:

- this pre-workshop book, which may include reading, information searches and tasks that you need to complete before you attend the workshop
- the workshop itself, which is focused on the knowledge, skills and behaviours which will help you manage and optimise care for patients.

This book gets you started. It provides key information and tasks to help you meet the learning objectives, but it also encourages you to identify your own learning needs. It then challenges you to relate what you have learnt to your own practice and professional development. We have included tasks to stimulate your thinking and we will refer to these again at the workshop, so please ensure you complete them in advance.

We estimate it will take you up to three hours to complete the tasks in this book.

A note about web links
Where we think it will be helpful we have provided web links to take you directly to an article or specific part of a website. However, we are aware that web links can change. If you have difficulty accessing any web links we provide, please go to the organisation’s home page or your preferred internet search engine and use appropriate key words to search for the relevant item.
Learning objectives

You can use our programmes to support you in building the evidence that you need for the different competency frameworks that apply across your career. These will include building evidence for your *Foundation pharmacy framework* (FPF) and supporting your progression through the membership stages of the Royal Pharmaceutical Society (RPS) Faculty.

As you work through the programme consider which competencies you are meeting and the level at which you meet these. What extra steps could you take to extend your learning in these key areas?

After completing all aspects of this programme, you should be able to:

- identify how accessing SCRs more often can improve clinical outcomes for patients
- identify other sources of useful information to complement the information in a patient’s SCR
- describe situations where not accessing SCRs could compromise patient care
- apply effective consultation skills to obtain informed consent from patients to access their SCR
- plan successful use of SCRs in practice
- explain the roles and responsibilities of the SCR governance lead.
Introduction

The NHS Summary Care Record (SCR) is an electronic summary of key clinical information (including medicines, allergies and adverse reactions) about a patient, sourced from the GP record. It is used by authorised healthcare professionals with the patient's consent to support their care and treatment.\textsuperscript{1, 2}

At the workshop you will work through case studies in small groups to build your confidence to use SCRs more often in your practice.

Please note: Attending this CPPE workshop will not provide you with access to the SCR application; this workshop is about making more effective use of it once you have access.

Visit the NHS Digital website (https://digital.nhs.uk/scr) to find information about accessing the SCR application.

The process for gaining access to the SCR application is outlined at: www.digital.nhs.uk/summary-care-record/community-pharmacy/implementation

Key points

The \textit{SCR governance lead} was previously known as the \textit{privacy officer}.

Informed consent to view a patient's SCR is called \textit{Permission to view} in the SCR application.

Before attending the CPPE workshop you need to complete the tasks set out on the following pages.
Task 1 – CPPE Summary Care Records in community pharmacy e-learning programme

This e-learning programme provides information about how to access and use SCRs in community pharmacy to support patient care. The programme defines the NHS policy and context for using SCRs in community pharmacy, and the practicalities of how to access and interpret records are explained. The programme addresses information governance to ensure correct record-keeping and confidentiality of patient data.

If you have not already completed this e-learning programme access it and complete the whole programme at: www.cppe.ac.uk/programmes/l/summary-e-01

If you have previously completed this e-learning programme it is worth revisiting it before attending this workshop to refresh your knowledge; the programme will be updated in the first quarter of 2017.
**Task 2 – reading**

You may have accessed the following websites and resources previously, but they are regularly updated so we recommend that you take some time now to revisit them to make sure your knowledge in this area is up to date.

Access and read through the following useful websites and resources.

**NHS Digital Summary Care Records web page** – https://digital.nhs.uk/scr
On this page you will find useful update information about SCRs and links to other useful resources.

There are strict rules about viewing a patient's SCR. Read about this at the NHS Digital web page. Download, read and retain the *NHS Summary Care Records: Permission to view in community pharmacy quick reference guide.*

**Pharmaceutical Services Negotiating Committee Summary Care Record (SCR) home page** – http://bit.ly/2I6PjOX
From this page you will find links to other PSNC SCR web pages.

Find out about the role of the SCR governance lead by accessing and reading the resources from this page.

The Royal Pharmaceutical Society provides a summary of guidance about SCRs and useful related links. These are accessible to members and non-members of the Royal Pharmaceutical Society.

This Royal Pharmaceutical Society guidance informs pharmacy professionals about key principles concerning the maintenance and use of EHRs of all types, including pharmacy patient medication records (PMR), GP systems or national NHS electronic record services, including SCRs. It describes some of the issues associated with using EHRs in pharmacy practice and makes recommendations to pharmacy professionals concerning best practice use of EHRs to support high-quality practice and patient care. This is accessible to members and non-members of the Royal Pharmaceutical Society.
Further resources

If you wish to extend your learning further watch a recording of the Pharmaceutical Services Negotiating Committee staff training webinar:

(Recorded 13 October 2016)
Duration: 51 minutes
This webinar covers what is required to go live with SCRs and how they can be used every day in your pharmacy to improve outcomes for patients and improve efficiency. The webinar also includes top tips and experiences from users.
Checklist for action

Now that you have worked through this pre-workshop book, take a moment to run through this checklist to make sure you are well prepared for the workshop.

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<tr>
<th>Action</th>
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<tr>
<td>I have completed Task 1.</td>
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Signed: _____________________________________________________________

Date: ______________________________________________________________

Make sure that you know when and where your workshop is and what time it starts.

Enjoy your learning.
References


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